



STATE OF CALIFORNIA  
DEPARTMENT OF FOOD AND AGRICULTURE  
INSPECTION & COMPLIANCE BRACH  
DIRECT MARKETING PROGRAM

**Certified Farmers' Market Remittance Form Instructions  
51-064 (Rev. 11/19)**

**MARKET OPERATOR**

Operator or operator's representative must complete the remittance form and return with payment, providing all required information. Failure to complete the remittance form in full and return with payment may result in penalties. Additionally, your market and producer certificates may not be eligible for renewal.

**A. MARKET INFORMATION:**

If Part A is already completed, please review the information for accuracy. If changes are needed, contact your local County Agricultural Commissioner to amend your certificate. If Part A is not already completed, please complete all requested information regarding your market.

**B. REPORTING QUARTER:**

Check the box to indicate if the market was operational or non-operational during the reporting quarter. If the market was non-operational during the reporting quarter, skip to Section H.

**C. CERTIFIED PRODUCERS:**

Name of Certified Producer: List the name of each certified producer whose commodities were offered for sale. List the names separately for producers selling on behalf of another producer.

Certificate Number: List each Certified Producer Certificate (CPC) number. List certificate numbers separately for producers with certificates in different counties, and producers selling on behalf of another producer.

Issuing County: List the county that issued the CPC. List counties separately for producers with certificates in different counties, and producers selling on behalf of another producer.

Dates Participated in Market this Quarter: List each market date that the certified producer offered commodities for sale. List separately market dates for producers selling on behalf of another producer.

Total: Add all the dates of certified producer participation.

#### **D. PRODUCERS OF NON-CERTIFIABLE AGRICULTURAL PRODUCTS:**

Name of Producer: List the name of producer offering for sale non-certified agricultural products.

Product(s) Being Sold: List the product(s) being sold by the producer offering for sale non-certifiable agricultural products.

Dates Participated in Market this Quarter: Enter each market date that the producer of non-certifiable agricultural products offered commodities for sale.

Total: Add all the dates of producers offering for sale non-certifiable agricultural products.

#### **E. NON-AGRICULTURAL VENDING (ANCILLARY) SECTION:**

Total Number of Vendor Participation in Non-agricultural Section: Count each vendor each day in the quarter that they offered for sale goods, under the authority and management of the Market Operator.

*For example: If F&V Crafts participated in your market on 3 days in the quarter, and Tommy's Taco's participated in your market 1 day in the quarter, your number entered here would be 4.*

#### **F. TOTAL NUMBER:**

Total Number of Vendors: Add together the totals from Sections C, D, and E.

#### **G. MARKET FEES:**

Quarterly Market Fee: Multiply the GRAND TOTAL (Section F), by \$2.00.

Monthly Interest Charge: Any operator who fails to pay the required fee within 30 days after the end of the quarter in which it is due shall pay interest at a rate of 1½ percent, **per month**, on the entire unpaid balance, including any late penalty fees that may apply, until the payment has been received in full.

Late Penalty Fee: Any operator who fails to pay the required fee within 60 days after the end of the quarter in which it is due shall pay a late penalty fee of \$100 **per month**, until payment is received in full or the certificate expires.

Total Amount Due: Enter the sum of all amounts due, including monthly interest charges and late penalties (if applicable).

#### **H. CERTIFICATION:**

Print your name, sign your name, and date to certify the accuracy of the information provided.

#### **Send payment and completed form to:**

Cashier-CDFA Certified Farmers' Market Program 90303/85700CS065  
PO Box 942872, Sacramento, CA 94271-2872