

**STATE OF CALIFORNIA**

Department of Food and Agriculture  
Division of Measurement Standards  
Registered Service Agency Program  
http://www.cdffa.ca.gov/dms  
dms@cdffa.ca.gov  
DMS Form 44-062 (Rev. 9/2023)

**REGISTERED SERVICE AGENCY (RSA)  
BUSINESS APPLICATION**

**APPLICATION TYPE**

NEW: UPDATE:

**A) BUSINESS INFORMATION**

Registration Number: \_\_\_\_\_

1. Business Type/Structure (Check one):

Sole Ownership  Partnership  Limited Partnership (LP)  Limited Liability Company (LLC)   
Corporation

2. Name of Owner: (Name of Sole Owner or Partners/ Name of LP, LLC, or Corporation as shown on the Secretary of State website)

\_\_\_\_\_

3. Name of Business [If using "Doing Business As" (DBA), submit copy of Fictitious Business Name (FBN) Statement filed with the County Clerk Recorder]:

\_\_\_\_\_

4. Mailing Address: \_\_\_\_\_

5. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**B) LOCATION INFORMATION**

1. Principal Location:

Address/ County: \_\_\_\_\_

2. Additional Location(s):

Address/ County: \_\_\_\_\_

Address/ County: \_\_\_\_\_

Address/ County: \_\_\_\_\_

**C) AGENT(S) INFORMATION**

Name: \_\_\_\_\_ Agent License No. \_\_\_\_\_

Name: \_\_\_\_\_ Agent License No. \_\_\_\_\_

Name: \_\_\_\_\_ Agent License No. \_\_\_\_\_

Name: \_\_\_\_\_ Agent License No. \_\_\_\_\_

**FOR DMS OFFICE USE ONLY**

RC Number:	Postmark Date:
RC Date:	Amt. Received:
Processed by:	
Standards Verification Signature and Date:	

**D) TYPES OF DEVICE(S) SERVICED**

**Check all devices serviced.** Possession of (or access to) standards that are sufficient, suitable, and certified is a requirement for each device being serviced, as per BPC § 12533 and CCR § 4086. For exemptions, see Section E.

**MEASURING DEVICES**

- CNG Meters \_\_\_\_\_
- Cryogenic Liquid Measuring \_\_\_\_\_
- Electric Meter (Watt-hour) \_\_\_\_\_
- Electric Vehicle Charging Stations \_\_\_\_\_
- Generic Retail Meters \_\_\_\_\_
- Grain Moisture Meters \_\_\_\_\_
- Hydrocarbon Gas Vapor Meters \_\_\_\_\_
- Hydrogen Dispensers \_\_\_\_\_
- LNG Meters \_\_\_\_\_
- LPG Meters \_\_\_\_\_
- Measuring System Software \_\_\_\_\_
- Milk Meters \_\_\_\_\_
- Multi-Dimension Measuring Devices \_\_\_\_\_
- Other Measuring Devices \_\_\_\_\_
- Retail Motor Fuel Dispensers \_\_\_\_\_
- Taximeters and Odometers \_\_\_\_\_
- Timing Devices \_\_\_\_\_
- Vehicle Tank Meters \_\_\_\_\_
- Water Meter (Submeter) \_\_\_\_\_
- Wholesale Liquid Meters \_\_\_\_\_

**Describe "Other" Measuring Devices**

**WEIGHING DEVICES**

- Belt Conveyor Scales \_\_\_\_\_
- Heavy Industrial (5000 lbs +) \_\_\_\_\_
- Light Industrial (up to 5000 lbs) \_\_\_\_\_
- Monorail (Static and In-Motion) \_\_\_\_\_
- Onboard Weighing Devices \_\_\_\_\_
- Other Weighing Devices \_\_\_\_\_
- Postal and Parcel Scales \_\_\_\_\_
- Precision and Lab Balances \_\_\_\_\_
- Retail Point of Sale/ECR \_\_\_\_\_
- Weighing System Software \_\_\_\_\_
- Wheel Loader Weighers \_\_\_\_\_

**Describe "Other" Weighing Devices**

Questions? Contact the RSA Licensing Desk at: (916) 229-3000 or email [dms@cdfa.ca.gov](mailto:dms@cdfa.ca.gov).

**E) DECLARATION AND PROOF OF STANDARDS CERTIFICATION/CALIBRATION**  
 Check all that apply.

**My business owns the standards used by my Agency/Agents.**   
 Submit Certification/Calibration Reports for all standards used.

**My business uses certified standards owned by county weights and measures officials.**   
 Submit county Certification/Calibration Reports for all standards except for the following device types: Taximeters, Vapor Meters, Water Meters, and Electric Watthour Meters.

**My business uses certified standards owned by a third-party.**   
 Submit Certification/Calibration Reports from whomever owns the standards.

**F) FEES and PAYMENT INFORMATION**

Certification/Calibration Reports of standards **MUST** be submitted with your fees.

**IMPORTANT!** Businesses who fail to submit Certification/Calibration Reports will not be issued a Service Agency Registration Certificate and the application will be cancelled 30 days after receipt.

	FEES	COUNT	TOTAL
Primary Location	\$200.00		
Additional Location(s)	\$100.00		
Licensed Agents	\$25.00		
<b>TOTAL AMOUNT DUE</b>			

Make checks or money orders payable to: **CDFA 502**

**MAIL YOUR PAYMENT(S) TO:**

U.S.P.S.:  
 Division of Measurement Standards  
 P.O. Box 942878  
 Sacramento, CA 94271

Overnight Mail:  
 California Department of Food & Agriculture  
 ATTN: Cashier's Office  
 1220 N Street, Room 140  
 Sacramento, CA 95814

**SIGNATURE**

By endorsing this document, you agree to abide by all provisions of the California Business and Professions Code, Division 5, and the California Code of Regulations, Title 4, Division 9. This includes, but not limited to, possession of sufficient standards for all agents and locations and the use of certified standards while installing or repairing equipment.

Signature: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date Signed: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_ Phone: \_\_\_\_\_