

**NOTICE OF MEETING OF THE
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE
MILK POOLING PRODUCER REVIEW BOARD
TO BE HELD ON SEPTEMBER 30, 2015
2800 GATEWAY OAKS DRIVE
ROOM 267
SACRAMENTO, CALIFORNIA
BEGINNING AT 11:00 A.M.**

The purpose of this meeting is for Department staff to present status reports regarding branch operations, pool related issues and to present the FY 2016-17 budget for the Milk Pooling Branch.

AGENDA

- 1. Call to Order**
- 2. Self Introductions**
- 3. Establish a Quorum**
- 4. Selection of Chair and Vice-Chair**
- 5. Review and Approval of minutes from prior meetings**
- 6. Budget and Assessment Report Discussion and Approval**
- 7. Milk Pooling Branch Matters**
 - a. Enforcement Unit Update**
 - b. Audit Program Update**
 - c. Pool Operations Statistical & Research Unit Update**
 - d. Quota Transfer Summary**
- 8. Board nomination process for vacancies and terms expiring December 31, 2015**
- 9. Other comments/questions from the Board Members or the Public**
- 10. Agenda Items for Next Meeting and Set Next Meeting Date**
- 11. Travel Expense Claims and Personnel Documents**
- 12. Adjournment**

Note: Each of the agenda items listed above will include discussion and possible action by the Board at this meeting. People requiring accommodation in order to attend or participate in this meeting should contact Steven Donaldson at (916) 900-5012 at least one week prior to the meeting date.

Meetings of the Producer Review Board are open to the public and comply with the Bagley-Keene Open Meeting Act. This Act allows for public comment on all agenda items. For further information related to the agenda, please contact Steven Donaldson or John Lee at 916-900-5012.

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