

March 4, 2020

DMS NOTICE

T-20-02

RETAIN

To: WEIGHTS AND MEASURES OFFICIALS

SUBJECT: Training Class – Vehicle Tank Meter (VTM) Examination Training

The Division of Measurement Standards (DMS) has coordinated with the National Institute of Standards and Technology, Office of Weights and Measures (NIST OWM) to provide a Vehicle Tank Meter (VTM) training seminar April 27 – May 1, 2020. This training is hosted by Orange County Weights and Measures in Orange, CA.

Purpose: This 5-day seminar will instruct students how to conduct an official examination by properly applying all applicable NIST Handbook 44 requirements and in accordance with the minimum procedures in NIST Examination Procedure Outlines (EPOs) for Vehicle Tank Meters. This session includes formal lecture, class discussion, group exercises, audio-visual presentations, and hands-on practice in both the classroom and the field.

Instructors: Tina Butcher (NIST), others to be determined.

Learning Objectives: The training objective is to provide weights and measures officials a basic understanding of:

- Applicable Portions of NIST Handbook 44
- Security Sealing – Physical and Electronic
- Appropriate Test Equipment
- Proper Test Procedures
- NIST Examination Procedure Outlines (EPOs)

Minimum Requirements for Successful Completion (i.e., to receive a NIST training certificate of completion): To receive a certificate of completion for this training, students must attend the entire class (e.g., every day, all scheduled hours, not leaving early at the end of the week); participate in all group activities; and achieve a score of 70 percent or higher on the final exam, which will be administered on the last day of the class. Students who do not fulfill these requirements will not receive a certificate of completion.

Registration Instructions: All seats have been allocated to California weights and measures officials. Class size is limited to 18 students. With written approval from your

county sealer, indicate your interest to Ed Gebing by email at edward.gebing@cdfa.ca.gov by March 17, 2020. DMS will make the final selection of students. Persons selected to attend will receive further instructions on registration.

Sincerely,

A handwritten signature in blue ink that reads "Kristin Macey". The signature is written in a cursive, flowing style.

Kristin Macey

Director

cc: Hyrum Eastman, County/State Liaison, CDFA